

**UNDOCUMENTED RHODE ISLANDERS CAN APPLY FOR  
A DRIVER PRIVILEGE CARD OR DRIVER PRIVILEGE PERMIT  
STARTING JULY 1, 2023**

**GET READY: STEP 1: FILE YOUR TAXES FOR 2022**

Beginning July 1, 2023, Rhode Islanders who can pass a written test and road test and have valid auto insurance but who do not have authorization to live in the U.S. (undocumented) can obtain a driver privilege card or driver privilege permit.

To be eligible for the driver privilege card/permit you must:

- Provide proof that you filed a RI income tax return for 2022 or you were claimed as a dependent on a 2022 RI tax return
  - **Note:** In order to file state taxes, you must have an ITIN number, which may take several weeks from the time of submitting Federal Tax Returns. See VITA sites for further assistance
- Provide proof of identity: you can submit two primary documents or one primary and one secondary document
- Provide two documents showing that you live in Rhode Island
- Provide proof of registration and insurance if you have a car

**File a tax return for 2022:**

- You do not need to have income to file a tax return.
- The deadline for filing a tax return is April 18, 2023 but you can file it late if you miss this deadline
- VITA sites can help you file your tax return. (See list)

**If you **have** a Taxpayer Identification Number (ITIN):**

- An ITIN is a nine-digit number issued by the IRS to individuals who are required for federal tax purposes and do not have a government issued social security number.
- If you do not have income in 2022 you can't file online but you can file a paper tax return so that a tax return will be filed with Rhode Island as well as with the federal IRS. If you have income, you can file on-line.

**If you **do not have** a Tax Payer Identification Number (ITIN):**

- You need to file an application for an ITIN (W-7) when you file your tax return.
- You need to provide proof of your identity and connection to a foreign country with the ITIN application.

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**If you need help preparing your 2022 tax return**

- You can go to a VITA site for help.
- The VITA volunteers can prepare your federal and state tax returns and fill out the W-7 form for your ITIN and tell you the documents you need to submit with the W-7.
- A person certified by the IRS must review your original documents and sign the W-7 form. At this time, only Progreso Latino and the IRS can do this in Rhode Island. If you go to Progreso Latino, you can file your tax return and your W-7. If you go to another VITA site, you will file your tax return and the W-7 application at the IRS.
  - Filing your tax return and the W-7 application at the IRS:
    - Call to make an appointment at the Taxpayer Assistance Center (TAC) at the IRS. The phone number is: 844-545-5640. English and Spanish available.
    - The IRS office is at 380 Westminster Street in Providence.
    - Bring your tax return, your W-7 application, and the original documents (which will be returned to you).

## **VITA Site Locations - 2023**

### **BRISTOL**

Bristol EBCAP/Benjamin Church  
1020 Hope St., Bristol, RI 02809  
(401) 435-7876

### **CENTRAL FALLS**

Progreso Latino  
626 Broad St., Central Falls, RI 02863  
(401) 728-5920 x338

### **CRANSTON**

Comprehensive Community Action  
311 Doric Ave., Cranston, RI 02910  
(401) 467-7013

### **PAWTUCKET**

BVCAP Woodlawn Community Center  
210 West Ave., Pawtucket, RI 02860  
(401) 475-5051

### **EAST PROVIDENCE**

East Bay/East Providence Senior  
Center  
610 Waterman Ave., East Providence,  
RI 02914

### **JOHNSTON/NORTH PROVIDENCE**

Tri-County Community Action Agency  
11 Emanuel St., North Providence, RI  
02911  
(401) 519-1915

**PROVIDENCE**

Amos House  
460 Pine St., Providence, RI 02907  
(401) 272-0220

Capital City Community Center, Lilliam  
Feinstein Senior Center  
1085 Chalkstone Ave., Providence, RI  
02909  
(401) 207-0223

CAPP Hartford Ave  
518 Hartford Ave., Providence, RI 02909  
(401) 273-2000

CAPP Elmwood Financial Center  
693 Broad St., Providence, RI 02907  
(401) 273-2000

Center for Southeast Asians  
270 Elmwood Ave., Providence, RI  
02907  
(401) 274-8811

Federal Hill House  
9 Courtland St., Providence, RI 02909  
(401) 421-4722

The Genesis Center  
620 Potters Ave., Providence, RI 02907  
(401) 781-6110 x13

Indigenous Empowerment VITA  
770 Broad St., Providence, RI 02907

Johnson and Wales University  
138 Pine St., Providence, RI 02903  
(401) 598-4789

Mount Hope Neighborhood Association  
199 Camp St., Providence, RI 02906  
(401) 521-8830 x102

OpenDoors  
485 Plainfield St., Providence, RI 02909  
(401) 214-1807

Providence Spanish SDA Church  
131 Elmwood Ave., Providence, RI  
02907  
(401) 270-9996

**WAKEFIELD**

Tri-County Community Action South  
1935 Kingstown Rd., Wakefield, RI  
02879  
(401) 515-2490

Jonnycake Center of Peace Dale  
22 Kersey Rd., Peace Dale, RI 02879  
(401) 789-1559 x10

**WARWICK**

Westbay Community Action Inc.  
487 Jefferson Blvd., Warwick, RI 02886  
(401) 384-7779

**WESTERLY**

WARM (Westerly Area Rest and Meals)  
56 Spruce St., Westerly, RI 02891  
(401) 596-9276

Westerly Education Center  
23 Friendship St., #1528, Westerly, RI  
02891

**WOONSOCKET**

Connecting for Children & Families  
46 Hope St., Woonsocket, RI 02895  
(401) 766-3384

Community Care Alliance  
800 Clinton St., Woonsocket, RI 02895  
(401) 235-7187

**UNDOCUMENTED RHODE ISLANDERS CAN APPLY FOR  
A DRIVER PRIVILEGE CARD OR DRIVER PRIVILEGE PERMIT  
STARTING JULY 1, 2023**

**GET READY, STEP 2: GATHER THE DOCUMENTS YOU WILL NEED TO PROVE IDENTITY**

Beginning July 1, 2023, Rhode Islanders who can pass a written test and road test and can buy auto insurance but who do not have authorization to live in the U.S. (undocumented) can obtain a driver privilege card or driver privilege permit.

To be eligible for the driver privilege card/permit you must show that you:

- Filed a RI income tax return for 2022 or you were claimed as a dependent on a 2022 RI tax return

**-Note: When applying, you may have to provide your Rhode Island state tax return. In order to file your state tax return you will need to have an Individual Taxpayer Identification Number (ITIN).**

- Provide proof of identity: you can submit two primary documents or one primary and one secondary document
- Provide two documents showing that you live in Rhode Island
- Provide proof of registration and insurance if you own a car.

You should gather the documents you will need to prove your Identity when you apply for a driver privilege card or permit. You may need time to get these documents.

When you apply you will also need to provide proof that you live in Rhode Island. The proof that you live in Rhode Island will be things like a utility bill. They will need to be up to date in July so you will collect these at the time you are ready to apply for the driver privilege card.

**These are the documents you can use to provide to provide IDENTITY:**

**Provide 2 primary proofs of identity or 1 primary proof and 1 secondary proof**

Because you need to provide proof of filing a RI income tax return, you will already have one of the secondary proof documents - your ITIN assignment letter. You will also need to provide one of the documents listed in "Primary proof of identity".

You will need to provide a certified translation of any document that is not in English.

· **Primary proof of identity.** Any of these documents that have the applicant's legal name and date of birth:

- **(i)** A valid foreign passport issued by an applicant's country of citizenship that is unexpired or expired for less than five (5) years;
- **(ii)** A valid, unexpired consular identification document issued by an applicant's country of citizenship;
- **(iii)** An employment authorization document;
- **(iv)** A refugee travel document (I-571);
- **(v)** A valid driver's license issued by a state of the United States with the applicant's photograph, signature, and date of birth that is unexpired or expired for less than five (5) years; or
- **(vi)** Any other document sufficient to prove the applicant's identity as determined by the division of motor vehicles. (The Division of Motor Vehicles has not published any other documents yet but may do so in regulations.)

## DOCUMENTS NEEDED TO SUBMIT TO IRS FOR AN ITIN

AND

## DOCUMENTS THAT NEED TO BE SUBMITTED TO DMV (STARTING IN JULY) TO GET A DRIVER'S PRIVILEGE CARD OR PERMIT

### Documents to submit to IRS for an ITIN

Must submit documents proving identity and foreign status

- Passport. This is sufficient to provide proof of identity and foreign status. If no passport available then provide:

Combination of the following documents:

- National identification card (must show photo, name, current address, date of birth, and expiration date)
- U.S. driver's license
- Civil birth certificate (required for dependents under 18 years of age)
- Foreign driver's license
- U.S. state identification card
- Foreign voter's registration card
- U.S. military identification card
- Foreign military identification card
- Visa
- U.S. Citizenship and Immigration Services (USCIS) photo identification
- Medical records (dependents only - under 6)
- School records (dependents only - under 14, under 18 if a student)

### Documents to submit to DMV to get a driver's privilege card or permit (Identity and Residence)

**IDENTITY: Provide 2 primary proofs of identity or 1 primary proof and 1 secondary proof**

**Primary proof of identity.** Any of these documents that have the applicant's legal name and date of birth:

- (i) A valid foreign passport issued by an applicant's country of citizenship that is unexpired or expired for less than five (5) years;

- (ii) A valid, unexpired consular identification document issued by an applicant's country of citizenship;
- (iii) An employment authorization document;
- (iv) A refugee travel document (I-571);
- (v) A valid driver's license issued by a state of the United States with the applicant's photograph, signature, and date of birth that is unexpired or expired for less than five (5) years; or
- (vi) Any other document sufficient to prove the applicant's identity as determined by the division of motor vehicles.

**Secondary proof of identity:** Any of these documents that have the applicant's legal name

- (i) A valid driver privilege card or state identification card issued by a state or territory of the United States that is unexpired or expired for less than five (5) years;
- (ii) An original or certified copy of a foreign birth certificate;
- (iii) A foreign driver's license;
- (iv) A valid foreign national identification card;
- (v) A marriage certificate issued by a state or territory of the United States;
- (vi) A divorce decree issued by a state or territory of the United States;
- (vii) A court order for adoption, name change or gender change issued by a court of the United States or a court of a state of the United States that contains a court seal;
- (viii) A U.S. permit to Reenter Travel Document (I-327);
- (ix) A USCIS form I-797;
- (x) A certified copy of school records or a school transcript issued by a school accredited by a state, jurisdiction, or territory of the United States;
- (xi) A U.S. Merchant Mariners Card;
- (xii) A U.S. Selective Service Card;
- (xiii) A U.S. Military DD214 or DD256;
- (xiv) A Veteran Administration Identification card with photograph;

**(xv)** A Transportation Workers Identification Credential;

**(xvi)** A U.S. Active Duty/Retired/Reservist/Dependent Military ID card (DD-2 or Common Access card);

**(xvii)** A U.S. Customs and Border Protection FAST card;

**(xviii)** An individual taxpayer identification number assignment letter; or

**(xix)** Any other document sufficient to prove the applicant's identity as determined by the division of motor vehicles. (Note: the DMV will issue rules stating other documents that can be used to prove identity.)

**NOTE:** Any proof of identity document that is in a language other than English must have a certified English translation. Proof of change to the name contained on the applicant's primary proof of identity document or secondary proof of identity document must be demonstrated with a document issued by an authorized government agency.

**RESIDENCE:** Provide two of the following documents:

A utility bill (gas, electric, telephone, cable, oil, water, sewer, satellite, heat, cell phone) in the applicant's name or in the name of a member of the applicant's immediate family dated within sixty (60) days of presentation;

A personal check or bank statement with the applicant's name and address dated within sixty (60) days of presentation. P.O. Box addresses will not be accepted;

A payroll check with the applicant's name and address dated within sixty (60) days of presentation;

A lease agreement in effect at the time of presentation. The lease agreement must contain the applicant's name and address and the landlord's name, address, and telephone number. Handwritten lease agreements will not be accepted;

A letter issued by a Rhode Island state agency or a federal agency with the applicant's name and address approving the applicant's receipt of benefits from an entitlement program dated within sixty (60) days of presentation;

A homeowner's or renter's insurance policy for the applicant's home or apartment with the applicant's name and address that is in effect at the time of presentation;



An automobile insurance policy for the applicant's motor vehicle with the applicant's name and address that is in effect at the time of presentation;

A property tax bill for the applicant's residence from the year immediately preceding the date of presentation;

If the applicant is a minor, in addition to any of the proof of residency documents in § 1.4.1(D) of this Part, the following are accepted:

a school record (a report card, diploma, transcript, or ID card) which includes the student's address and is for the current school year (or past year if during summer vacation);

the Rhode Island driver's license or identification card of the individual signing the minor's application pursuant to R.I. Gen. Laws § 31-10-14;

A letter from a Rhode Island shelter or halfway house indicating that the applicant resides at the facility. Such a letter must be on letterhead, must be dated within thirty (30) days of presentation, and must include the name and contact information of an administrator of the shelter or halfway house;

A jury duty summons dated within sixty (60) days of presentation;

A W-2 form with the applicant's name and address from the year immediately preceding the date of presentation;

An installment loan contract (automobile, student loan) with the applicant's name and address that is in effect at the time of presentation;

A current Social Security Administration statement with the applicant's name and address;

A current pension or retirement account statement with the applicant's name and address;

A Rhode Island issued firearms permit with the applicant's name and address that is in effect at the time of presentation; or

A valid Rhode Island driver's license or identification card.

For questions, please call:

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Main Telephone: 1-401-784-8784



**IMMIGRANT  
COALITION  
OF RHODE ISLAND**